

2016 Classical Summer School American Academy in Rome

Instructions for Applying Online

The deadline for applications is **December 15, 2015**.

The online application may be used BOTH for admission to the Classical Summer School and consideration for a CSAAR scholarship. BEFORE you apply, go to the CSAAR website to learn if you are eligible for any of its awards:

<http://www.csaarome.org/scholarship.html>

To apply online, [click here](#).

NOTE: Because you must complete the online form in one session (you cannot save it), please have the following materials and information READY BEFORE you begin the application.

Required Documents (files needed for uploading)

Several documents must be attached to your application. Acceptable file-types are .doc, .docx, .rtf, and .pdf. All files MUST be named in the following manner: Smith-Essay, Smith-CV, and Smith-Transcript (Smith-Transcript1, Smith-Transcript2, etc.)

You must have the following documents ready for upload BEFORE you begin the application:

1. **Personal Essay** – a statement of no more than 500 words about why you are applying to the Classical Summer School and what you hope to achieve by participating in this program. How will it be relevant to your teaching and/or professional career?
2. **Curriculum Vitae** – a current C.V., with particular focus on relevant classics-related teaching and/or educational experience, publications, etc.
3. **Transcript(s)** – in PDF FORMAT ONLY, scanned from originals. Please be sure that the scan resolution is legible. Include only the transcript(s) directly related to your background in classics or classics-related fields of study, research, and/or teaching, undergraduate and/or graduate level.

Application Sections

Items marked with a **red** asterisk (*) in the form are REQUIRED and must be filled out.

- **Applicant Information:** personal data – name, current address, telephone numbers (home, office, mobile), email address, birth date & place (city, state), citizenship, marital status
- **Teaching Affiliation** (graduate students skip this section): name & address of your school
- **All applicants:** a list of relevant positions (TA-ships, etc.) & special interests within your field; a list of foreign travel & study abroad, with dates of travel; a list of languages read and/or spoken.
- **ALL:** Please indicate what topics you would be interested in discussing/ presenting on in a brief presentation during the program. These can be based on topics you are interested in exploring for your teaching or research, or syntheses of research topics already presented elsewhere - an opportunity to share your work with others.
- **Supporting materials: Essay, C.V., and transcripts:** in this section you will upload the files described under “Require Documents” above. Here there is space to include a brief **Statement of Financial Hardship** outlining any exceptional financial circumstance that would affect your ability to attend the program.
- **Financial Aid Information:** You must indicate if you wish to be considered for the Mary A. Sollman and/ or CSAAR scholarships in this section. If you indicate “yes” in this section for the CSAAR, you must agree to the terms & conditions of the award in order to be considered for the award. Also, indicate whether you have applied or are applying for other scholarships. If your answer is “yes” to this question, then please list the other sources to which you are applying and the approximate dates when those decisions will be known.
- **Emergency Contact Information:** You must supply the name, address, and telephone number of a person whom the AAR may contact in the event of an emergency.
- **Sign & Submit:** In this section, check the box for whether you agree or do not agree to the conditions of admission to the Classical Summer School. Type your full name into the appropriate box, and then submit the application by clicking the ‘Send now!’ button.

QUESTIONS? Contact Prof. Genevieve Gessert, via telephone at 203-645-0123 (if no answer, leave a message), or via email, gessert.aarcss@gmail.com